

**MINUTES
LIVINGSTON COMMUNITY WATER AUTHORITY
FEBRUARY 17, 2021 REGULAR MEETING 9:00 A.M.
GREEN OAK CHARTER TOWNSHIP HALL
10001 SILVER LAKE ROAD
BRIGHTON, MI 48116**

Due to the Michigan Department of Health and Human Services Order to minimize the spreads of COVID-19, the February 17, 2021 meeting will be held electronically.

Chairman M. St. Charles called the meeting to order at 9:00 a.m. The Pledge was recited

ROLL CALL

Present: P. Michel, D. Shifko Charter Township of Brighton; M. St. Charles, R. Everett, Green Oak Township; P. Hohl, B. Hahn, Hamburg Township;

Also Present: A. Willets, S. Willets non-voting members, Livingston Community Water Company; A. Dowson, Highland Treatment; R. Hobgood, OHM; K. Palka of Pfeffer, Hanniford, Palka

APPROVAL OF THE AGENDA

P. Hohl moved and R. Everett seconded **to approve the February 17, 2021 agenda as presented.**

Ayes: Hahn, Hohl, Michel, Shifko, Everett, St. Charles

Nays: None

Motion carried.

PUBLIC COMMENT

No response.

APPROVAL OF THE JANUARY 20, 2021 MEETING MINUTES

P. Michel moved and P. Hohl seconded **to approve the January 20, 2021 meeting minutes as presented.**

Ayes: Hahn, Hohl, Michel, Everett, Shifko, St. Charles

Nays: None

Motion carried.

FEBRUARY 17, 2021 FINANCAIL REPORT

M. St. Charles referenced the January 2021 Financial Report and stated the 2nd and 3rd quarter billing issues and the impact this had on the tax bill for Green Oaks Place, has been reconciled.

P. Hohl moved and R. Everett seconded **to approve the February 17, 2021 Check Register / Plan Escrow Check Register, Plan Escrow Statement of Balances and Cash Balance of Funds as of January 31, 2021.**

Ayes: Everett, Shifko, Michel, Hohl, Hahn, St. Charles

Nays: none

Motion carried.

OPERATORS REPORT

Anthony Dowson stated there were four final curb stop inspections and one meter rented by BCCG. Start-ups include High Hills, Green Oak Crossing and Willow Woods.

ENGINEERS REPORT

(a.) LCWA Project Updates

Construction Projects

Spencer Road Office Complex – Waiting for final walkthrough

Legacy Sports, Phase D – Waiting for final walkthrough

High Hills, Phase 2 – Record plans approved and readied for distribution

Hampton Manor – A request for additional escrow. Waiting for record drawings. A reminder to winterize their fire hydrants.

Green Oak Crossing, Phase 2, 3, 4 - Record drawings ready for processing

Willow Woods – Record drawings are ready for processing. At present, waiting for the restoration of their curbside boxes. Also, waiting for the houses to be built and then move to get the services installed.

Green Woods WWTP – No changes

Design Project

Oxford Recovery Center Expansion –Waiting for confirmation of number of REU’s and waiting for a reply regarding the Plan submitted to Oxford Recovery Center Expansion submitted on January 7, 2021.

M. St. Charles was contacted last week by DLZ Engineering whose firm is working with EGLE as to the extent of the groundwater contamination located at the old Thermofil site on Whitmore Lake Road. M. St. Charles displayed a map of the Thermofil site which outlined where the location of the *Plume stretches into a portion of Green Oak Village Mall, US-23, Whitmore Lake Road and Lee Road. EGLE is concerned with the safety aspect of the drinking well water and the likelihood some of those wells might have to be eliminated. EGLE is requesting some assistance from LCWA to determine the location of the water mains as there is a possibility that EGLE is working off of old data. EGLE also pointed out the need to get water to the Starlight Manufacturing Housing Park which would require a water main down to Fieldcrest and over to the Bishop Road area.

EGLE has put in a request to LCWA for access to our Shapefiles. M. St. Charles stated he was reluctant to provide our Shapefiles to them and presented an option with R. Hobgood and Mike Cousins teaming up to find a way to overlay this on our Shapefiles and send them a picture of the location(s) of the waterman in the areas of concern. M. St. Charles noted this request of EGLE or other entities regarding our Shapefile could be coming in the future due to the amount of wells along Maltby, Fieldcrest and Bishop Road.

R. Hobgood stated staff would trace those areas of influence on the LCWA map in lieu of giving up the LCWA data to EGLE.

LCWA [R]JECTS –Update

LCWA has identified some projects in our 5 and 10 year CIP; country Club Annex, the redundant crossings and Kroger loop. R. Hobgood stated that with this project plan, we could also include any upgrades, future maintenance to the well house and possibly some projects at the tank. Estimates and background information need to be submitted. Some items that do take a little involvement is the environmental evaluation letters. Phase 1 which is not a full blown review, however we have to do the letters and show that LCWA is going through the steps; travel resources, water quality, wetlands, endangered species and socio-economic impacts. The other part of the plan is to set up a Public Hearing. A notice of “Intent to Apply” has been submitted.

EGLE has asked us to set up a meeting to go over the guidelines and walk us through the process of the whole Project Plan. The final report / plan is due July 1, 2021.

^Plume or a column is a vertical body of fluid moving through another.

(b.)DWRF (Drinking Water Revolving Fund) Project Plan Proposal – Consideration for Board approval

The DWRF Plan had been discussed by the Board over the previous year and the focus has been on whether to enter into a LCWA Project Plan for EGLE, The Project Plan is good for 5 years and once submitted, it gives us an entrée of getting a low interest 20 year loan at 2% interest. R. Hobgood reviewed OHM's proposal \$21,500 to prepare a DWRF Project Plan to EGLE If the Board approves this proposal, we will have to adjust our budget for the coming fiscal year. The Board discussed the pros and cons of accepting OHM's proposal.

F. Everett moved and P. Michel seconded to **postpone the project for DWRF funding until further advised.**

Ayes: Hahn, Hohl, Michel, Shifko, Everett, St. Charles

Nays: None

Motion carried.

COUNTRY CLUB ANNEX PROPOSAL - Update

R. Hobgood noted that by using Drones, we will have a clear aerial view/survey of the entire Country Club Annex Subdivision. Within this process, we will need topographical maps, right of way, record of utility drawings and determine where to put the watermain.

R. Hobgood stated he will submit at the next meeting a proposal to get the plans through at 30% design and would include some GeoTech investigations, about a half of sample of soil borings, survey and an estimate for the entire CCA Subdivision.

Bonding vs DWRF Project Plan was again discussed.

P. Hohl moved and B. Hahn seconded to **authorize R. Hobgood to finalize the data necessary for the Country Club Annex Subdivision design as discussed and supplemental regarding the US23 loops that have been discussed previously and have them available at our next meeting and include a timeline on the steps and decisions that have to be made on specific items in the work plan.**

Ayes: Hahn, Hohl, Michel, Shifko, Everett, St. Charles

Nays: None

Motion carried.

CHAIRPERSONS REPORT

See under Engineer's Report – Design Projects.

DISCUSSION ITEMS

There is interest out there as to new developments

TOWNSHIP REPRESENTATIVES REPORT

No reports.

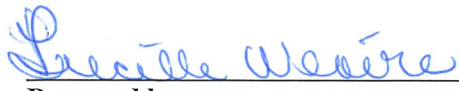
ADJOURNMENT.

P. Hohl moved and P. Michel seconded to **adjourn.**

Motion carried.

The meeting adjourned at 9:56 a.m.

Respectfully submitted,



Prepared by:
Lucille Weaire – Recording Secretary



Mark St. Charles – Chairman